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Mathew Moran  
Commissioner

Richard P. Crowley  
Chairman

Robert Anderson  
Administrator

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Sturbridge Public Safety Building  
Sturbridge, MA  
March 1, 2017 9:00 a.m.*

Meeting called to order by the Chairman at \_\_\_\_\_ followed by roll call:

1. Roll Call

- |  |                                  |                                 |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM     | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA               | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large         | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large        | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large       | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative      | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia                    | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative    | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **February 1, 2017** were reviewed by members present; **motion to approve these minutes was made by \_\_\_\_\_, seconded by \_\_\_\_\_.**

3. Application for Certification Packets:				M	S
a) Arruda, Mark	City of Attleboro	Local Certification Appointed 2/8/2016 Quals approved 5/7/2014 19.5 CEU's			
b) Flores, Richard	Town of Orleans	Local Certification Appointed 1/15/2016 Quals approved 11/5/2015 44 CEU's			
c) McLaughlin, Peter	City of Cambridge	I of B Certification Appointed as local inspector Local Certification 8/4/1995 4 CEU's			
d) Moody, Caleb	Town of Auburn	Inspector of Buildings Certification Appointed 8/5/2015 Local Certification 8/5/2015 44 CEU's			
e) Swindell, Elden	Town of Middleton	Local Certification Appointed 6/9/2015 Quals approved 3/5/2014 58.5 CEU's Extension through 7/30/2017			
4. Examination Approval Packets:				M	S
Copies of resumes provided today					
a) Ballard, Jeremy	No Affiliation (Falmouth)	Qualifications Local and/or I of B			
b) Bernier, Paul	No Affiliation (Everett)	Qualifications Local and/or I of B			
c) Costa, David M.	No Affiliation (Swansea)	Qualifications Local and/or I of B			
d) Frongillo, Matthew	No Affiliation (Peabody)	Qualifications Local and/or I of B			
e) Glass, Kerry	No Affiliation (Hanson)	Qualifications Local and/or I of B			
f) Kady, Jesse	No Affiliation (East Brookfield)	Qualifications Local and/or I of B			
g) LaChance, Peter	No Affiliation (North Attleboro)	Qualifications Local and/or I of B			
h) Saaristo, Kevin	No Affiliation (Maynard)	Qualifications Local and/or I of B			
i) Sebastian, Charles	No Affiliation (Vineyard Haven)	Qualifications Local and/or I of B Tabled February 1, 2017 for more information			

j) Stevens, Charles	No Affiliation (Pembroke)	Qualifications Local and/or I of B		
k) Walker, Carl	No Affiliation (Brockton)	Qualifications Local and/or I of B <i>Tabled February 1, 2017 for more information</i>		
l) Whitman, Anthony	No Affiliation (Chelmsford)	Qualifications Local and/or I of B		

## 5. New Employee Report Form Packets:

### Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

M S

a) Chandler, Jeffrey	Town of Chatham	Acknowledge NERF <b>Building commissioner</b> Appointed 1/6/2017 Local Certification 11/5/2014 80.5 CEU's Signed by Town Manager - <i>The Town Manager is the appointing and contracting authority for all departments except the library and schools</i>		
b) Chesley, Raymond	Town of Harwich	Acknowledge NERF <b>Building Commissioner</b> Appointed 1/17/2017 Local Certification 10/7/14 90 CEU's Signed by Chairman		
c) Church, Brenda	Town of Monroe	Acknowledge NERF <b>Building Commissioner</b> Appointed 7/1/2016 I of B Certification 12/3/2014 72 CEU's Signed by Chair		
d) Evers, Thomas	Town of Orleans	Acknowledge NERF <b>Building Commissioner</b> Appointed 10/12/2015 I of B Certification 4/10/2007 69.5 CEU's Sign by Town Administrator - <i>appoints all but except those of the Police and Fire Departments and the School Department</i>		
e) McDonough, William	City of Attleboro	Acknowledge NERF <b>Building Commissioner</b> Appointed 1/23/2017 I of B Certification 5/4/2010 41 CEU's Signed by Mayor		
f) Willse, Charles	Town of Ipswich	Acknowledge NERF <b>Building Commissioner</b> Appointed 1/23/2017 Quals approved 1/4/2017 0 CEU's <i>not required</i> Signed by Town Manager - <i>appoints all employees</i>		

## 6. Extension Requests to be Certified Packets:

### Footnote:

**R7.1.7.4.1 Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **January 1, 2008'**

M S

a) N/A

## 7. Hearings:

### Footnote:

**R7.4.1.4 Decisions and discipline of certification holders.** The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

BOCC 2-2017  
Caughey,  
Christopher

No Affiliation

Qualifications denied April 6, 2016 and May 12, 2016

BOCC 3-3017  
Rodriguez,  
Horacio

City of  
Lawrence

Qualifications and NERF denied 1/4/2017

## 8. Review Application for Continuing Education - Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by \_\_\_, seconded by \_\_\_. Motion passed by unanimous vote.** (\*) Courses previously approved

Name	Date	Course Description	CEU's	C at	Course Number
Michael Mendoza	2/15/2017	FEMA Elevation Certificate Requirements for Local Officials	6.0	1	C-2814
James Taylor	2/16/2017	The 2012 Energy Codes: Air Sealing & Duct Testing offered by CT	3.0	1	C-2815
District 8	2/16/2017	In Law Apartments and Energy Code 2015	2.0	2	D8-0217
John Steup	1/22-27/2017	NFA Water-Based Fire Protection System Plan Review - R0137	10.0	1	C-2816
SEMBOA	2/8/2017	Firestop Inspection for AHJ's	6.5	1	SE-0217
District 11	2/7/2017	Storm water management	2.0	2	D11-0217
District 11	1/31/2017	Building and Zoning	2.0	2	D11-0117
District 11	11/30/2016	Building and Zoning	2.0	2	D11-1116
Paul DeBaggis	1/13/2017	Structural Design Loads in Accordance with the ASCE-7 Standards	6.5	1	C-2802*
Marc LaPointe	1/11-12-2017	NFA Campus Fire & Life Safety Course I: Risk Assessment	10.0	1	C-2817
District 12	1/25/2017	MGL 143 & 40A	2.0	1	D12-0117
District 9	2/2/2017	Periodic Inspections and Round Table with Handouts	2.0	1	D9-0217
MBCIA	10/27/2016	40A Zoning with Mark Lanza	3.0	1	MB-1016
	11/17/2016	Spray Foam Insulation by BASF	2.0	1	MB-1116
	12/15/2016	Energy Training by Clear View	3.0	1	MB-1216
	1/26/2017	AAB Training with Deb Ryan	3.0	1	MB-0117
Donald Belanger	1/11/2017	High Voltage Emergency Awareness offered by DFS	4.0	1	C-2818

**9. Additional Business/ Other matters as not reasonably anticipated 48 hours in advance of meeting**

Examination Approval packet:

a. For Informational purposes:

There are currently 713 certified building inspectors -- 288 Local - 425 Inspector of Buildings

Next meeting scheduled for **April 5, 2017, Sturbridge Public Safety Building, Sturbridge, MA**

Draft March 1, 2017